

coventry **vineyard**
church



Company Number 08341599
Charity Number 1150752

Annual Report and Financial Statements

For the Year Ended 31st March 2020

Company Number 08341599
Charity Number 1150752

COVENTRY VINEYARD

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020**

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COVENTRY VINEYARD TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2020

The Trustees present their report and financial statements for the year ended 31st March 2020.

The trustees, who are also directors, and who have served during the year are as follows:

I. Burton
A. Curran - appointed 16th September 2019
N. Darlington
C. King - resigned 9th December 2019
W. Skinner
N. Sutton

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company Number: 08341599

Registered Charity Number: 1150752

Registered Office: Studio 3
54 Grafton Street
Coventry
CV1 2HW

Bankers: The Co-operative Bank plc.,
6 Warwick Row,
Coventry
CV1 1EE

Independent Examiner: Baldwins Audit Services Limited,
Churchill House
59 Lichfield Street
Walsall
WS4 2BX

Website: www.coventryvineyard.org

STRUCTURE, GOVERNANCE AND MANAGEMENT

STATUS

Coventry Vineyard is a registered charity, charity number 1150752, duly constituted by a Trust Deed and operating as a church.

Coventry Vineyard was incorporated as a company limited by guarantee (company no. 08341599) on 27th December 2012 and was registered with the Charity Commission under reference 1150752.

CHARITY TRANSFER

On 1st April 2013, the net assets and activities of Coventry Vineyard, charity number 1094167, an unincorporated entity, were transferred to the company, the company being dormant until that date.

ORGANISATIONAL STRUCTURE

The day to day running of the church is delegated to the employed pastoral and administrative staff led by the Senior Pastors, Nick and Vicki Sutton. Nick Sutton is also a trustee.

APPOINTMENT OF TRUSTEES

New trustees are made by the recommendation of the Senior Pastor and ratified by existing Trustees who appoint by a resolution of the Trustees passed at a meeting of the Trustees. Trustees serve for a three year term. Trustees will be recruited with reference to their commitment to the Church, the specific needs of the charitable company and the working dynamics of the Trustee team.

PROFESSIONAL ADVISORS

The Trustees will from time to time appoint external advisors to advise the Church with regard to specific areas.

Current appointments are:

- Finance - Stewardship Services
- HR Advisor - Catherine Bartlem

RELATIONSHIP WITH VINEYARD CHURCHES UK

Coventry Vineyard is a member of Vineyard Churches UK, a charity functioning as a resource for similar churches. In particular they provide significant resources, training and pastoral oversight. Membership also allows Mr Nick Sutton to be a licensed accredited pastor who has a right to use the trademarked "Vineyard" name.

The association provides pastoral care for the senior Pastors and family, and an external reference concerning church affairs and doctrine.

Coventry Vineyard grants 5% of its annual income to Vineyard Churches UK.

LEADERSHIP STRUCTURE

Coventry Vineyard has four areas of leadership which overlap under the overall direction of the Senior Pastors. Each area has distinct responsibilities in order to take adequate care of each church member and continue ongoing outward ministry to benefit the community.

The leadership structure and responsibilities are as follows:

1) Trustees

The full responsibilities of the Trustees/Directors are set out, in respect to accounting and financial information, in the Coventry Vineyard Trust Deed.

Further Responsibilities include:

- To advise the Senior Pastors on staffing, salaries and employment issues.
- To manage the legal responsibilities of the charity and ensure full compliance with legislation.

2) Leadership Group

In December 2017 our previous Leadership Team was changed to a Leadership Group, for the purpose of discerning vision and direction, with a Staff Team to oversee the day to day management of the organisation and a Pastoral Team made up of our Cluster Leaders (those who oversee Life Groups) to oversee and coordinate pastoral matters within Coventry Vineyard. Cluster Leaders were renamed Neighbourhood Leaders in September 2018, to oversee a renewed outward focus into the various communities and neighbourhoods across Coventry and beyond.

3) Life Group Leaders

- To provide "one to one" pastoral care for church members
- To help teach and train church members in a life of following Jesus (i.e. the Christian Faith)
- Each Life Group leader is overseen by a Cluster Leader whose role is to provide pastoral support and coaching for the life group leaders.

4) Co-ordinators

To manage the ministry areas of the Church:

- Vineyard Kids (Children's Ministry)
- Youth Ministry
- Students
- Sunday Morning Gathering
- Worship
- Compassion
- Mission

OBJECTIVES AND ACTIVITIES

The vision of Coventry Vineyard is to become one church of 'disciple-making' disciples in multiple locations across Coventry and beyond.

The objectives of Coventry Vineyard come under three categories:

- Encouraging people to worship God in their everyday lives
- Equipping people to live life as followers of Jesus
- Expressing the love and compassion of God to those in need in practical ways

The Charitable Objectives of Coventry Vineyard are:

- A. The advancement of the Christian faith in accordance with the Vineyard Churches UK statement of faith, values, priorities, practices and leadership standards appearing in the schedule hereto in Coventry and in such other parts of the United Kingdom as the Trustees may from time to time think fit.
- B. The relief of the poor and needy, the sick and elderly in Coventry and in such other parts of the United Kingdom or the World as the Trustees may from time to time think fit.
- C. The furtherance of religious or secular public education.
- D. Such other charitable object and for the benefit of such other charitable institutions as the Trustees in their absolute discretion see fit.

The activities of Coventry Vineyard can be summarised as follows:

- a. Providing worship for those who attend the church on a weekly basis.
- b. Proclaiming the Gospel of Jesus Christ through teaching and demonstrating the love, mercy and grace of God.
- c. Undertaking regular 'community projects', the aim of which is to provide help and assistance to those in need, to encourage people to be more aware of God and to demonstrate the gospel of Jesus Christ in a practical and tangible way.

The Trustees believe that Coventry Vineyard complies with the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion.

ACHIEVEMENTS AND PERFORMANCE

PUBLIC BENEFIT

In planning the charity's activities the Trustees have given consideration to the guidance provided by the Charity Commission on 'public benefit' issued in December 1998.

SUNDAY VENUE

The weekly Sunday Morning Gathering has continued at Sidney Stinger Academy. Attendance continues to be over 120, including children.

OFFICE PREMISES

Coventry Vineyard moved office to Studio 3, FarGo Studios, 54 Grafton Street, CV1 2HW in May 2019. The property is used as an office, for training purposes, and for life groups.

EMPLOYMENT

Coventry Vineyard employs one Pastor (full-time), one part-time Pastor, a Children and Families Pastor (part-time), a Youth Pastor (part-time), and an Office Manager (part-time).

WORSHIP

Encouraging worship, both corporate sung worship and worship in everyday lives, continues to be a priority at Coventry Vineyard. Our worship team, comprising valuable and worship-centred musicians, provide sung worship each Sunday morning, and developing new worship leaders and musicians is a key focus. The content and direction of the worship, including the introduction of new songs that speak to the national and international move of God, encourages a one-body approach to worship. There is a clear emphasis on developing young musicians and training worship leaders to lead worship for our Vineyard Kids groups to enable our young children to engage in worship in a format suitable for their age.

CHURCH COMMUNITY

The infrastructure of our church community revolves around our Life Groups in which we "do life together and bring the life of the Kingdom to our neighbours". We have been on a journey to reshape our structure to become more intentional about developing 'disciple-making' disciples, as we respond to the challenge of seeing Coventry and the surrounding region transformed. Our vision is to become one church of 'disciple-making' disciples in multiple locations across Coventry and beyond.

Our Life Groups follow a 12-week termly pattern, with an emphasis on spiritual growth, building community and serving local neighbourhoods around Coventry. Each Life Group 'adopts' a community/ neighbourhood, serving their neighbours together; expressing God's love in practical ways and building long lasting relationships in the community, especially in deprived areas of our communities. Life Groups also join together as Neighbourhood Groups to meet a particular need as they discern how God is leading them to serve.

VINEYARD KIDS

Vineyard Kids provides a Sunday morning programme for children aged 0-11 which includes games, crafts, teaching and team-building activities. These age groups reflect the school system. Sparklers is for babies through to 2 years, Bright Sparks is age 2 through to Early Years, Live Wires is Key Stage 1, and The Grid is Key Stage 2. We do, however, remain flexible depending on each child's needs.

Our programme seeks to encourage children

- in their spiritual and emotional development
- to have fun in a safe environment
- to develop their social skills with children of different ages and
- to feel a valued part of a larger community.

Due to COVID-19 we were unable to meet together on March 22nd and 29th. Instead, we sent out some online resources for families to use at home.

GROWBABY

At GrowBaby we recycle nearly-new clothes, toys and equipment to help families in need with Children under 5. This is regardless of income, background or faith; no referral is needed, and all items are free. We want to build community and relationships to support young families as well as providing them with clothes and equipment they need. During this year we have helped 119 families by donating over 1550 items. We have had generous support from the local community donating items for us to pass on. Due to the risk of passing on COVID-19, we decided to stop taking donations from 18th March. We were well stocked with clothes and toys, and we continued to do urgent deliveries while adhering to social distancing measures.

We have also organised two 'pop-up' events at Coventry Refugee and Migrant Centre, where families could come and collect items, and meet other families in a similar situation. In March 2020 we launched a weekly family group at a local hotel where asylum seekers are staying - we bring items they need, and bring toys and crafts for the children to play with. We also spend the time interacting with the adults and children, who are often feeling isolated. We had to pause these groups after just 2 occurrences due to the COVID-19 crisis, however we do hope to re-start these once things are safer and social distancing measures are lifted.

YOUTH

Coventry Vineyard has continued to support and encourage the youth in our church to live out their lives as followers of Jesus. We have life group on a Monday night, and we had our own youth retreat in November 2019. These groups and events provided the youth with opportunities to socialise and build friendships as well as grow in their faith. Due to its success the Monday night life groups continued to run with a similar format throughout the year. The youth led the entire service one Sunday in October 2019 and we have increased the number of youth involved see serving on teams. We have also increased the number of youth involved in 1-2-1 discipleship and small journey groups. In March 2020 we moved all of our youth provision online due to the outbreak of the COVID-19 virus.

The Sunday youth programme has developed significantly over the last year. The youth team is a lot more stable due to team development but we struggle with turnover of leaders. We have been looking at the attributes of God, the Gifts of the Spirit and wellness.

In May 2019, our young people joined others from across the UK at our annual Dreaming The Impossible event in Lincolnshire. This event will move to August in 2021, and Coventry Vineyard will continue to be a part of it.

VOLUNTEERS

We continue to train and release new volunteer leaders. Coventry Vineyard is indebted to the volunteers that make 'ministry' happen, and enable us to meet our charitable objectives. The various volunteers give a substantial amount of time and energy and are committed to the vision of Coventry Vineyard, and to see lives changed by the person of Christ and power of His Kingdom.

CAP MONEY

During the year, Coventry Vineyard continued to run several Christians Against Poverty (CAP) money courses to help those in the community who are struggling with debt or want to be able to use the funds they have more effectively.

CAP DEBT CENTRE

The CAP Debt Centre was officially launched in May 2015. This is run by Ian Burton, one of our trustees and church treasurer. This exists to help people who are in "chronic" debt move towards a position of being debt free.

HOPE : COVENTRY

We continue to support HOPE:Coventry (Registered Charity Number: 1155912) which exists to grow a connected church in Coventry that demonstrates the love of Jesus for the benefit of the city. It does this by supporting initiatives that connect the churches together and projects that meet the needs of the vulnerable.

COMMUNITY PROJECTS

During this financial year we have planted a new Neighbourhood focusing on Nuneaton and North Coventry, which has started looking at ways of serving their local community. This is in addition to the 6 other Neighbourhood Groups that are already serving their local areas.

In response to the COVID-19 situation, all those in Coventry Vineyard who are able to go out were encouraged to think of creative ways to serve their neighbours while keeping social distancing measures and reducing the spread of the virus. Many posted help cards through neighbours' doors, offering to pick up shopping, urgent supplies or medication, post mail or chat on the phone.

OVERSEAS MISSIONS AND DONATIONS

Coventry Vineyard raised and donated funds for the relief of the poor and needy in Coventry and around the world, as well as using funds for community projects. In particular, we have supported:

The Dalitso Trust (Charity Number: 1090274) in Malawi. The Dalitso Trust exists to teach and equip rural Malawians so that they are empowered to lift themselves and each other out of poverty. Through personal relationships that inspire faith the Trust seeks to build capacity in such areas as holistic health, parenting skills, under 6 educational play and church leadership. The Dalitso Trust trains and empowers local people in rural villages, integrating leadership training with disease prevention and community based development.

Coventry Vineyard also supports the UK/India Vineyard Partnership, which supports leadership and community development in various cities in India.

COVENTRY VINEYARD TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2020

Nick Sutton currently serves as Missions Coordinator for Vineyard Churches UK & Ireland and is released by Coventry Vineyard to fulfil the purposes of this role.

COVID-19 RESPONSE

Coventry Vineyard has responded swiftly to COVID-19. In accordance to governmental and public health advice, we clearly communicated all updates to our meetings via our website, social media and email to all those associated with Coventry Vineyard.

FINANCIAL REVIEW

The charitable company made a deficit in the year of £2,849 (2019 - deficit of £8,779).

Total income has decreased by 2.3% on last year when excluding the insurance claim income. Total expenditure also decreased by 8% compared to 2019 (£14k). Reasons being: a £3k increase in salaries and pensions; a £2k decrease in local Church Ministry; a £3k decrease in Donations and a £12k decrease in Administrative Costs. The Admin costs were able to be reduced significantly due to the office relocation and consolidation of utilities under the new rental agreement. 11.1% of our income was given away in charitable donations.

RESERVES POLICY

The reserves policy is three months expenditure plus £10k. Unrestricted reserves totalled £95,422 on 31st March 2020, which is significantly over our reserves policy.

SUMMARY

It should be noted that the above is not an exhaustive list of activities. However, they demonstrate that Coventry Vineyard is continuing to fulfil its obligations and achieve its objectives.

Those who are members of Coventry Vineyard have grown in their faith and belief, and demonstrated this by their actions of serving the rest of the church community and giving financially to those in need. New people have become active members and participants in the community of Coventry Vineyard.

RISK MANAGEMENT

Coventry Vineyard has a Child Protection Policy (<https://www.coventryvineyard.org/kids.html>) that regulates all persons working with youth and children. We also run Safeguarding Training three times a year which is compulsory for all involved in kids and youth work.

A risk assessment has been carried out for the Sunday Morning Gathering, including children's work.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:-

- a) An annual budget approved by Trustees
- b) Regular consideration by the Trustees of financial reports
- c) Delegation of authority and segregation of duties
- d) Identification and management of risks

The Trustees aim to review, on a regular basis, the main risks that the church faces. They believe that maintaining free reserves at a level stated on page 8, combined with appropriate reviews of the controls over key financial systems provide sufficient resources, in the event of unexpected adverse conditions.

INDEPENDENT EXAMINER

Baldwin Audit Services Limited, Chartered Accountants have agreed to offer themselves for re-appointment as Independent Examiners of Coventry Vineyard.

APPROVAL OF ACCOUNTS

The accounts were approved on behalf of the Trustees on 6th August 2020



Nick Sutton
(Senior Pastor and Trustee)



Nick Darlington
(Chair of Trustees)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COVENTRY VINEYARD**

Independent Examiner's Report to the Trustees of Coventry Vineyard Ltd

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2020 which are set out on pages 11 to 18.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



*Robert Anderson FCA
Senior Statutory Auditor
For and behalf of Baldwins Audit Services
Bank House
8 Cherry Street
Birmingham
B2 5AL*

14/08/2020

COVENTRY VINEYARD
STATEMENT OF FINANCIAL ACTIVITIES
(incorporating income and expenditure account)
FOR THE YEAR ENDED 31ST MARCH 2020

	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
INCOME and endowments from				
Donations (Note 2)	146,099	-	146,099	149,760
Other income	1,161	-	1,161	
Investment income	950	-	950	864
	<hr/>	<hr/>	<hr/>	<hr/>
Total income and endowments	£148,210	-	£148,210	£150,624
	<hr/>	<hr/>	<hr/>	<hr/>
EXPENDITURE ON:				
Direct church activities				
Staff costs (Note 4)	83,468	-	83,468	80,120
Ministry, fellowship and outreach	15,602	-	15,602	17,892
Leadership and training	2,013	-	2,013	2,514
Other operating expenses	27,853	-	26,692	39,520
Donations	16,425	-	16,425	19,358
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure	£145,361	-	£145,361	£159,404
	<hr/>	<hr/>	<hr/>	<hr/>
NET INCOME/(LOSS) FOR THE YEAR	2,849	-	2,849	(8,780)
Reconciliation of funds:				
Balance brought forward at 1st April 2019	92,573	-	92,573	101,353
	<hr/>	<hr/>	<hr/>	<hr/>
Balance carried forward at 31st March 2020	£95,422	-	£95,422	£92,573
	<hr/>	<hr/>	<hr/>	<hr/>

COVENTRY VINEYARD
BALANCE SHEET
AS AT 31ST MARCH 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	(5)	-	-
Investments	(6)	20,972	20,480
		<u>20,972</u>	<u>20,480</u>
Current assets			
Debtors	(7)	12,396	9,037
Cash at bank		66,535	66,797
		<u>78,931</u>	<u>75,834</u>
Creditors: amounts falling due within one year	(8)	4,481	3,741
		<u>74,450</u>	<u>72,093</u>
Net current assets			
		74,450	72,093
		<u>74,450</u>	<u>72,093</u>
Total assets less current liabilities		<u>£95,422</u>	<u>£92,573</u>
Funds of the charity			
Unrestricted funds			
General funds	(9)	79,672	82,573
Designated funds		15,750	10,000
		<u>95,422</u>	<u>92,573</u>
Restricted funds		-	-
		<u>95,422</u>	<u>92,573</u>
Total charity funds		<u>£95,422</u>	<u>£92,573</u>

For the year ending 31st March 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees approved the accounts on 6th August 2020 and signed on their behalf:



Nick Sutton
Senior Pastor & Trustee



Nick Darlington
Chair of Trustees

Company number 08341599
Charity number 1150752

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

1. Accounting Policies

Charity information

Coventry Vineyard is a private company limited by guarantee incorporated in England and Wales. The registered office is Studio 3, 54 Grafton Street, Coventry, CV1 2HW

1.1 Accounting convention

The accounts have been prepared in accordance with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1st January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The financial policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds include general and designated funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

1.3 Incoming resources

All income is included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

1.4 Resources expended

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

1. Accounting Policies (continued)

1.6 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of those assets, less their estimated residual value, over their expected useful lives on the following basis:

Leasehold improvements	20% on cost
Furniture and equipment	20% on cost
Motor vehicles	25% on cost

1.8 Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The main form of financial risk faced by the charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

2. Donations Income	2020	2019
	£	£
Gift aid donations	100,040	109,284
Other donations	19,798	15,529
Income tax	26,259	24,947
	<hr/>	<hr/>
	£146,099	£149,760
	<hr/>	<hr/>

3. Net incoming resources	2020	2019
	£	£
This is stated after charging:		
Depreciation of tangible fixed assets	-	3,066
Independent examiner costs		
- Independent examination	1,002	1,173
- Other	-	-
Staff costs	83,468	80,120
	<hr/>	<hr/>

During the year Nick Sutton received a salary and expenses for his services as senior pastor of £31,744 (2019: £30,970). No other Trustee received any remuneration during the year.

4. Staff costs	2020	2019
	£	£
Staff costs were as follows:		
Wages and salaries	75,709	73,079
National insurance	1,746	1,924
Pension costs	5,220	4,239
Payroll processing	793	878
HR Consultancy	-	-
	<hr/>	<hr/>
	£83,468	£80,120
	<hr/>	<hr/>
The average monthly number of employees during the year was	5	5
	<hr/>	<hr/>

No employee received remuneration amounting to more than £60,000 in either year.

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

5. Tangible fixed assets	Leasehold Improvements £	Furniture and Equipment £	Motor Vehicles £	Total £
Cost				
At 1st April 2019 and 31st March 2020	£15,334	£9,542	£4,740	£29,616
	<hr/>	<hr/>	<hr/>	<hr/>
Depreciation				
At 1st April 2019	15,334	9,542	4,740	29,616
Charge for the year	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2020	£15,334	£9,542	£4,740	£29,616
	<hr/>	<hr/>	<hr/>	<hr/>
Net book value				
At 31st March 2020	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31st March 2019	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
6. Fixed asset investments			2020	2019
			£	£
Green Pastures CBS Loan Stock			20,972	20,480
			<hr/>	<hr/>
			£20,972	£20,480
			<hr/>	<hr/>
7. Debtors			2020	2019
			£	£
Income tax (Gift Aid)			7,396	4,037
Other debtors			5,000	5,000
			<hr/>	<hr/>
			£12,396	£9,037
			<hr/>	<hr/>
8. Creditors: amounts falling due within one year			2020	2019
			£	£
Accruals			£4,481	£3,741
			<hr/>	<hr/>

COVENTRY VINEYARD
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

9. Statement of funds	Balance 1st April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance 31st March 2020 £
General funds	82,573	148,210	(145,361)	(5,750)	79,672
Designated funds					
Sabbatical fund	1,000	-	-	750	1,000
Church Plant fund	3,000	-	-	-	3,000
Van fund	4,000	-	-	1,000	4,000
Overseas Leadership Fund	2,000	-	-	1,500	2,000
Dilapidations Fund	-	-	-	2,500	2,500
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Unrestricted funds	92,573	148,210	(145,361)	-	95,422
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funds	£92,573	£148,210	£(145,361)	-	£95,422
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

10. Analysis of Net Assets between Funds	General Funds £	Unrestricted Funds £	Restricted Funds £	Total £
Tangible fixed assets	-	-	-	-
Net current assets	79,672	15,750	-	95,422
	<hr/>	<hr/>	<hr/>	<hr/>
	£79,672	£15,750	-	£95,422
	<hr/>	<hr/>	<hr/>	<hr/>

11. Operating lease commitments

At 31st March 2020, the charity had annual commitments under non-cancellable operating leases as follows:

	2020 £	2019 £
Land and buildings Expiring between 2-5 years	£19,142	£Nil
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12. Related party transactions

There were no related party transactions to disclose in the year.